zinio
for LIBRARIES

iPad

# iPad®
# Mobile App
# Instructions

iPad

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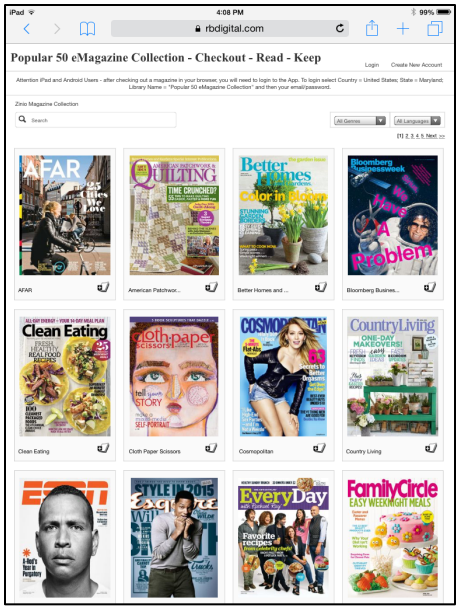
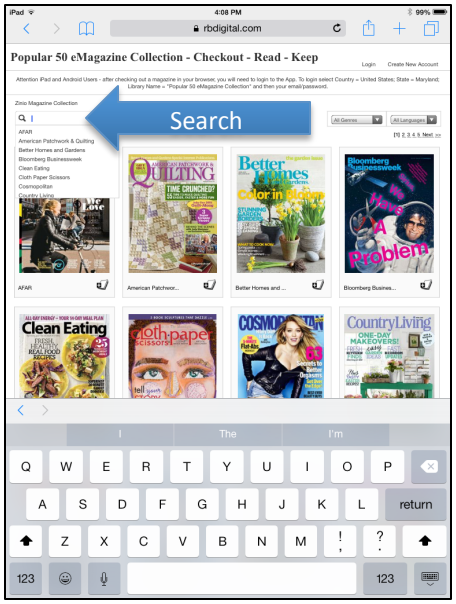
Single Account – Browse – Check Out – Read – Download – Keep

# Browse—Check Out

## Browse Collection. *ALL browsing and checkouts on iPad devices occur in your online browser.



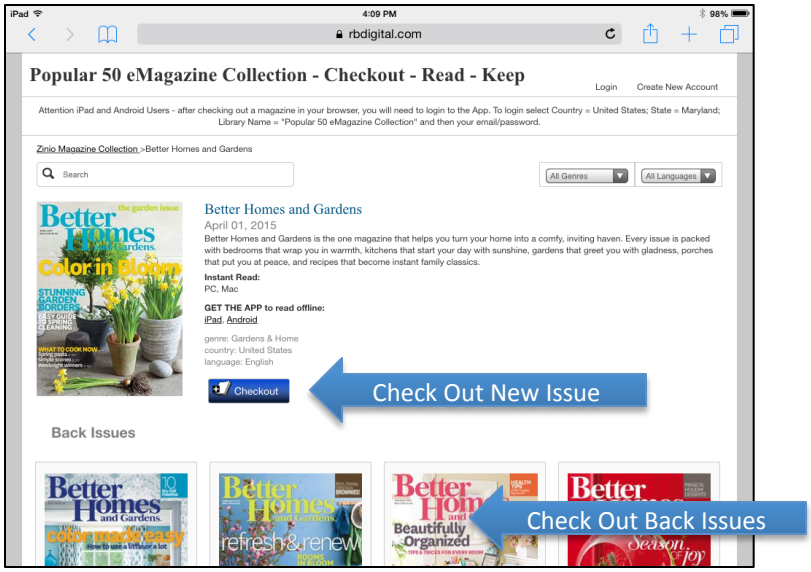




1. **BROWSE** magazines to add to your personal Zinio for Libraries viewer account.

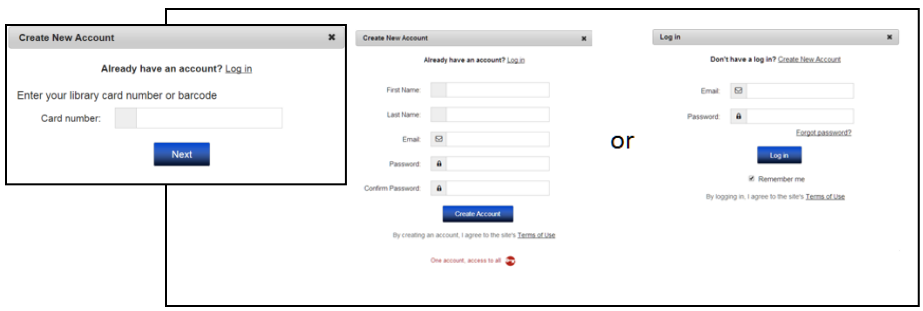
2. **SEARCH** by genre, title, alphabet or keyword.

3. **CLICK ON CURRENT COVER** to view magazine details for current or back issues (as available).

   a. Check out the newest issue or back issues.
   b. Enjoy unlimited checkouts.
   c. Opt-in to be notified by email when new issues are added to your magazine collection.




4. **CHECK OUT AND LOG IN —** Click the Checkout button and either Create New Account or Log In.
   **(Note: a library collection account is required to check out and keep magazines as long as you wish.)**




Updated March 2015

# iPad—Read Offline Through App

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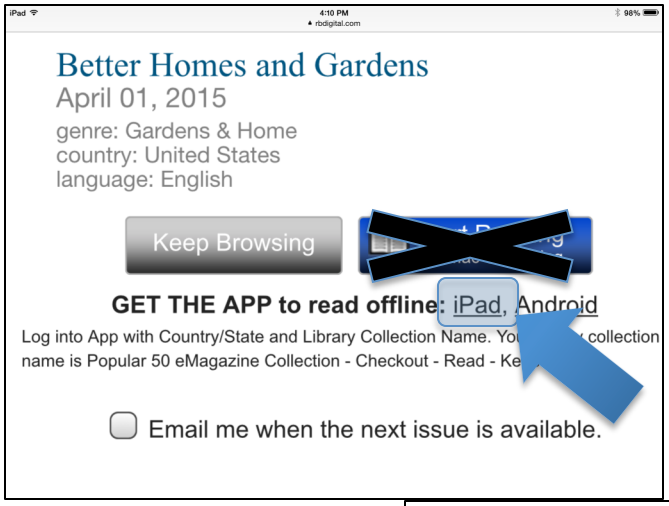
## Success! Keep Browsing or GET THE APP.

1. **KEEP BROWSING** to select additional magazines to add to your personal reading collection.

2. **GET THE APP —** download the app by clicking on the iPad app link.

3. **INSTALL APP** in Apple App Store.

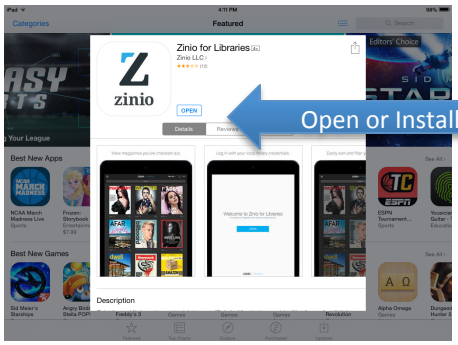


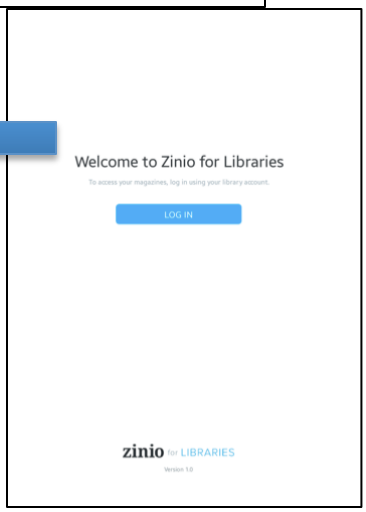

## Install the App and Log In

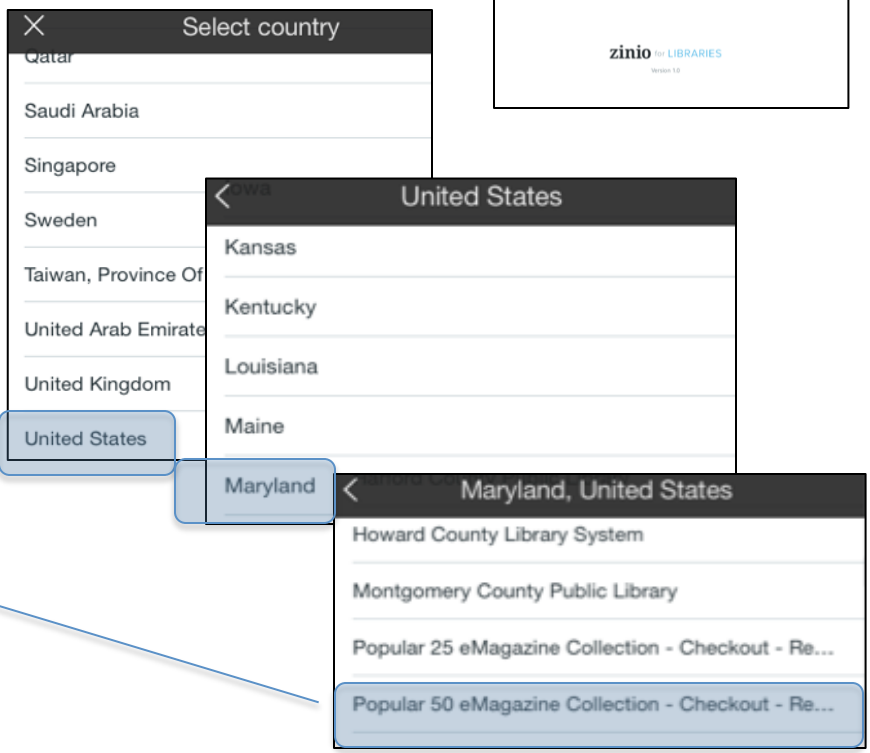
1. **INSTALL THE APP —** Click the direct link from the Checkout screen or Search "Zinio for Libraries" in the Apple App Store.

2. **ACTIVATE AND LOG IN THE APP —** Log in with library collection credentials:
   1. Country
   2. State/province
   3. Library collection name

   *NOTE: the library collection name may be different from your local branch name.*
   4. Username (email)
   5. Password




NOTE: the library collection name is the name of your overall Zinio for Libraries collection (i.e., "*Popular 50 eMagazine Collection*"). The name of your collection is listed on your magazine checkout page and in the header of your collection.

NOTE: the state and library collection name may be different from your local branch location and name.

# Manage Checked-Out Magazines

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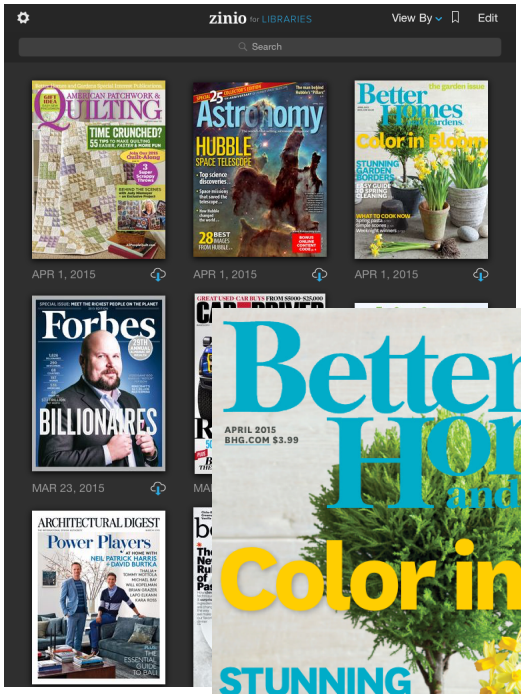
## My Magazine Collection

1. **MANAGE YOUR MAGAZINES —** All magazines checked out to your username (email) will be available for download and reading in your Android app.
    a. Select the magazine download.
    b. Once downloaded the magazine may be read offline.

2. **Find your magazines by date or title.**
    a. Edit collection by deleting downloaded issue data. The magazine will remain in your collection for downloading again at a later date.
    b. Update settings to auto-download all issues (this may quickly fill up the data storage in your device, as issues range from 50 to 300 MB per issue).



# Reading Options

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## Read full graphic pages

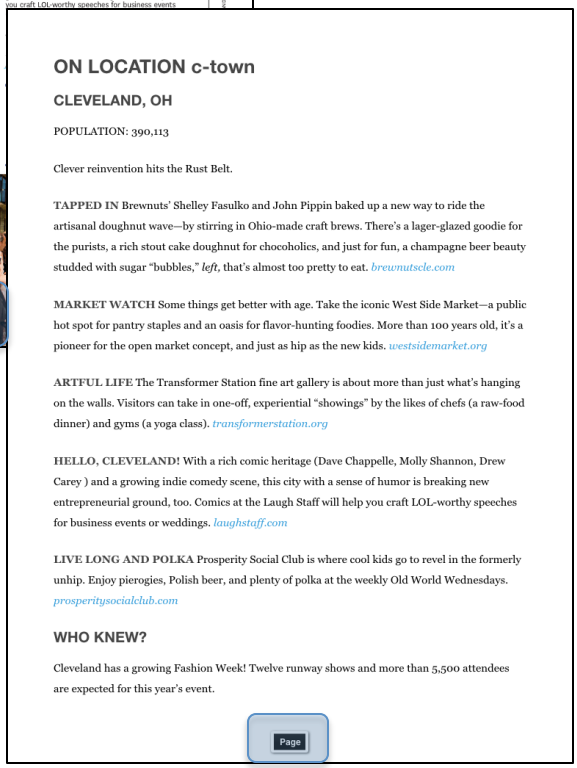
1. Read page by page.
2. Tap header to go to menu:
   a. Overview
   b. Table of contents
   c. Bookmarks

## Read full text pages

1. Read articles in TEXT format by selecting option from header or in footer.
2. Adjust font size.
3. Email the article to a friend or wireless printer.

## Edit Collection

1. Edit collection by deleting data from the issue (select the Edit option in header).
2. Data will be deleted. The issue will remain in your collection but not use any data storage.
3. Download again to read as needed.



# Check Out Additional Magazines

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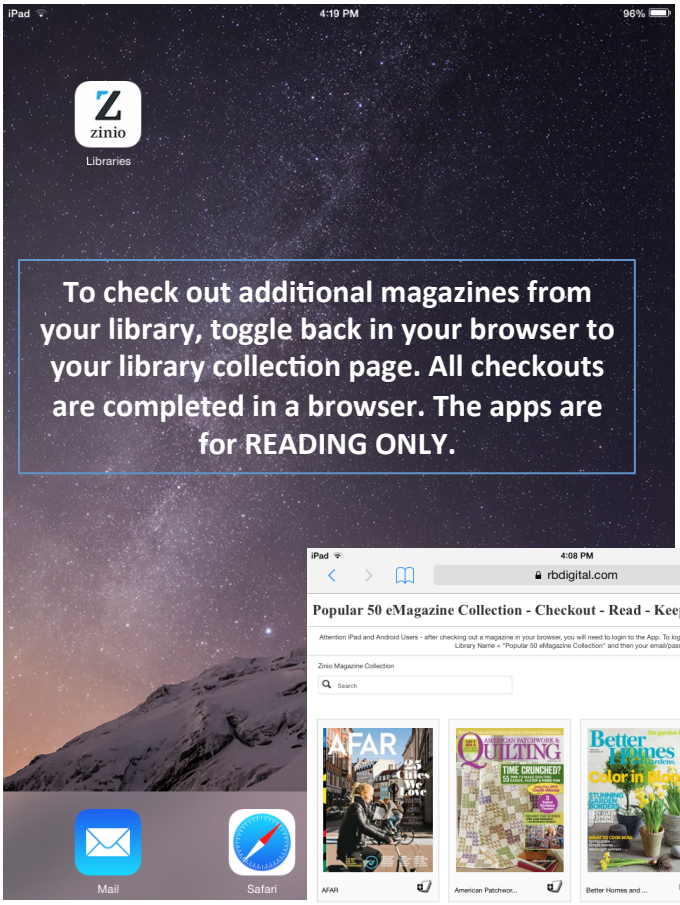
## All checkouts are completed in your iPad browser.

1. Minimize iPad app by clicking your home button on your device.
2. Your app icon will appear in your dashboard.
3. Select your browser (Safari is the most common browser for iPad devices).
4. Return to your library collection and check out additional magazines.
5. Checked-out magazines will automatically synchronize with your iPad app.
6. Return to your app to download and read your magazines.




**Need additional help? Ask at your reference desk or click on the HELP link on your library collection page. Thank you for enjoying Zinio for Libraries!**

Updated March 2015